



Export Inspection Council of India

(Ministry of Commerce & Industry, Govt. of India)

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TENDER FOR FACILITY MANAGEMENT SERVICES – IT SERVICES (FMS-IT)

Export Inspection Council (EIC), a statutory body, set up by the Government of India for sound development of export trade of India through Quality Control and Inspection. It provides services of inspection and certification through its field organisations, the Export Inspection Agencies (EIAs), located at Delhi, Mumbai, Kolkata, Chennai and Kochi with a network of 41 sub offices including laboratories. EIC invites tender for information Technology - Facility Management Services to provide following services from reputed companies.

- Resident Engineer.
- Comprehensive Onsite maintenance Services of IT infrastructure and
- Data Entry Operators.

Bidder should have:

- Total turnover not less than Rs 50 Crore and revenue from Services must be at least Rs. 1 Crore in the last two financial years.
- Minimum three years experience in information Technology Facility management Services.
- Three similar assignments of amount Rs. 10 Lacs or above undertaken by bidder organisation in the past three years preferably for Govt. Deptt./Undertaking/PSE etc., preference will be given to multiple site assignments.
- At least a team of 20 regular personnel must be on roll of EPF account and
- Preferably should have direct presence at Delhi, Kolkata, Chennai, Mumbai and Kochi.

Detailed eligibility criteria, terms and conditions, scope of work etc. are given in the Tender Document.

Sale of Tender Document: Tender document will be on sale at reception from 1100hrs. on all working days up to **20th June 2005** on payment of Rs. 1,000/- by way of Demand Draft/Bankers' cheque favouring "Export Inspection Council" payable at New Delhi with a letter of request on letterhead.

Schedule of Events: Filled in tenders will be received up to **1500 hrs. in 4th July 2005** at the address mentioned above. The tenders will be opened on the same day at 1530 hrs. The bidder may attend the tender opening.

Note Cost of tender document is not refundable under any circumstances. If tender is required to be received by post/courier, Rs. 100 should be paid additionally by Demand Draft/Banker's Cheque towards postage. Export Inspection Council (EIC) New Delhi, will not be responsible for postal delay or loss in transit.