



EXPORT INSPECTION COUNCIL OF INDIA
(Ministry of Commerce & Industry, Govt. of India)
New Delhi

Appointment on deputation to the post of Deputy Director (NT) at
Export Inspection Agency-Delhi & Export Inspection Agency-Kolkata

India's official pre-shipment inspection and certification body, with subordinate field organizations, Export Inspection Agencies (EIAs), headquartered at Delhi, Mumbai, Kochi Chennai and Kolkata requires Deputy Director (Non-Tech) in the pay scale of Rs.10,000-15,200/- for placement at Kolkata / Delhi on deputation basis from amongst officers under the Central Government / State Government/ Council / Agencies /Semi Govt./Autonomous bodies. The candidates in order to be eligible for appointment to the above posts shall

- a)
 - i) be holding analogous posts, or
 - ii) have at least 5 years regular service in posts in the scale of Rs.8000-13500/- or equivalent; or
 - iii) have at least 8 years regular service in posts in the scale of Rs.6500-10500/- or equivalent,
- b) be possessing Degree or equivalent and 5 years experience in Administration/Finance/ Publicity / Public relations etc. in a responsible capacity.

The age limit for appointment, pay and allowances of officers selected and other conditions of deputation shall be governed as per the rules prescribed for deputation.

Applications from eligible candidates in the prescribed proforma as per Annexure should be sent to the following address through proper channel together with annual confidential reports for last five years and vigilance clearance within 30 days from the date of publication of this advertisement in *Employment News*.

Additional Director,
Export Inspection Council of India,
(Ministry of Commerce & Industry, Govt. of India)
3rd floor, New Delhi YMCA Cultural Centre Building,
1, Jai Singh Road, New Delhi-110001

Applications received after the last date or without Annual Confidential Reports or otherwise found incomplete will not be considered. Decisions of EIC in this regard would be final and no correspondence would be entertained on this issue.

Application for appointment to the post of Deputy Director (Non-Tech) in Export Inspection Agency on deputation basis *(to be forwarded through proper channel)*

1. Name and address
(IN BLOCK LETTERS)
2. Date of Birth
3. Complete postal address:
e.mail & telephone number
4. Date of retirement (Under Central/State Govt. Rules)
5. Whether belongs to SC/ST/OBC
6. Educational qualifications
7. Experience
8. Training undergone
9. Present employment
 - a) Name of the employer
 - b) Post held and scale of pay
 - c) Nature of employment i.e ad hoc or temporary or contract or regular
 - d) In case the present employment is held on deputation/contract basis please state;
 - i) the date of initial appointment
 - ii) period of appointment on deputation/contract
 - iii) name of the parent office/organization to which you belong
 - e) Additional details of the present employment
 - f) Additional information, if any, which you would like to mention in support of your suitability for the post (enclose a separate sheet).

Signature _____

Name of the candidate _____

Address _____

Date _____

Place _____