

Application format

Space for
passport size
photograph duly
self attested

- 1 Name of the post applied for
2. Name of applicant
(IN BLOCK LETTERS)
3. Date of Birth
- 4 Father's name
5. Nationality
6. Marital Status
7. Complete postal address.
e mail & telephone number
- 8 Permanent address
9. Whether belongs to SC/ST/ OBC (non –creamy layer/ PH) (specify category & attach certificate)
10. Educational qualifications from 10th onwards (where only grade is mentioned, specify %age)
11. Experience in detail
12. Whether under any contractual obligation to serve the Central/
any State Government/ Public undertaking/ Autonomous Body,
if so, full details to be furnished.
- 13 Any other relevant information may be added (Publications,
Research Papers, trainings etc.)
14. DD No./Pay Order No _____ date _____ Amount _____

Declaration:

I declare that the above information is correct and complete to the best of my knowledge and nothing has been concealed / distorted. If at any time I am found to have concealed / distorted any material information, my appointment shall be liable for termination without notice or compensation.

Signature _____

Date _____

Place _____

The Candidates already employed in Central/State Govt. Departments /Public Sector/ Govt. Undertakings must apply through proper channel. In case of delay they can send the application directly. However, at the time of interview they have to produce a 'No Objection Certificate' from his/her employer.

- i) Eligible departmental candidates can also apply.
- ii) SC/ST Candidates shall be eligible for reimbursement of to & fro rail fare as per Rules, if called for interview.
- iii) Incomplete applications and those received after closing date of receipt of application shall not be entertained.
- iv) Right for calling the candidate for interview is reserved with the Competent Authority and only the short-listed eligible candidates would be called for interview and as such no correspondence in this regard would be entertained.
- v) The SC/ST/PH candidates are exempted from payment of application fee.
- vi) The application should be enclosed with the photocopies of relevant documents in support of age, qualifications, experience and caste certificate issued by the Competent Authority.
- vii) The post applied for must be subscribed on the envelope. The candidates finally selected for the posts mentioned above are eligible for posting in any activity at any of the offices at the sole discretion of the Competent Authority.
- viii) The age mentioned above shall be reckoned as on the last date of receipt of the application.

The candidates must write his/her name as it appears in the SSC/Matriculate Certificate. For change of name after SSC/ Matriculation, if any, documentary evidence should be attached.