



## Export Inspection Council of India

(Ministry of Commerce & Industry, Govt. of India)

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### **TENDER FOR FACILITY MANAGEMENT SERVICES - IT SERVICES (FMS-IT)**

Export Inspection Council (EIC), a statutory body, was set up by the Govt. of India under Section (3) of the Export (Quality Control and Inspection) Act, 1963 for sound development of export trade of India through Quality Control and Inspection and for matters connected therewith. It provided services of Inspection and Certification through its field organizations, the Export Inspection Agencies (EIAs), located at Delhi, Mumbai, Kolkata, Kochi and Chennai with a network of 40 offices. EIC invites sealed tender for information Technology-Facility Management Services to provide following services from reputed companies:-

1. Resident Engineer and Data Entry Operator.
2. Comprehensive Onsite Maintenance Services of IT infrastructure.
3. Website Management.

Detailed eligibility criteria, terms & conditions, scope of work etc. are given in the Tender Document.

**Tender Document:-** Tender document is free of cost and it can be downloaded from our organization's website ([www.eicinida.org](http://www.eicinida.org)).

**Schedule of Events:-** The last date of submission of filled in tender is within 21 days of its publications. The tender can be submitted in sealed cover by post or in person at the address mentioned in tender document. The tenders will be opened at 11:30 AM on next working day from the last date of submission of tender in conference room of EIC. The bidder may attend the tender opening.

#### **Note:**

1. EIC will not be responsible for any type of postal delay or loss in transit.
2. Bidder must ensure their eligibility before applying.
3. Date & time of financial bid opening will be intimated separately to the shortlisted bidders.
4. Bidders are also advised to visit our website time to time for further updates on the subject.