



Export Inspection Council of India
(Ministry of Commerce & Industry, Govt. of India)
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**TENDER FOR FACILITY MANAGEMENT
SERVICES - IT SERVICES (FMS-IT)**

Export Inspection Council (EIC), a statutory body, was set up by the Govt. of India Under Section (3) of the Export (Quality Control and Inspection) Act, 1963 for sound development of Export Trade of India through Quality Control and Inspection and for matters connected therewith. It provided services of Inspection and Certification through its field organizations, the Export Inspection Agencies (EIAs), located at Delhi, Mumbai, Kolkata, Kochi and Chennai with a network of 40 offices. EIC invites sealed tenders for Information Technology-Facility Management Services to provide following services from reputed companies:-

1. Resident Engineer.
2. Comprehensive Onsite Maintenance Services of IT infrastructure and Data Entry Operator.
3. Website Management.

Bidder should have:-

- i. Total turnover not less than Rs. 50 cr. And revenue from Services must be atleast Rs. 5 cr. in the last two financial years.
- ii. Minimum 3 year experience in Information Technology Facility Management Services.
- iii. 3 Similar assignment of amount Rs. 15 lakhs or above undertaken by bidder organization in the past five years preferably for Govt. Deptt./Undertakings/PSE etc. Preference will be given to multiple site assignments.
- iv. Bidder should provide EPFO/Service agreement of the personnel.
- v. Preferably should have direct presence at Delhi, Mumbai, Kochi, Chennai and Kolkata.

Detailed eligibility criteria, terms & conditions, scope of work etc. are given in the Tender Document.

Tender Document: Tender document is free of cost and it can be downloaded from our organization's website (www.eicindia.org)

Schedule of Events: The last date of submission of tender (i.e. 20.02.2009) has been extended and tender will now be received within 10 days of its publications. The tender can be submitted in sealed cover by post or in person at the address mentioned above. The tenders will be opened on next working day at 1530 hrs. in Conference Room of EIC. The bidder may attend the tender opening.

Note:

1. EIC will not be responsible for any type of postal delay or loss in transit.
2. There is no change in the tender documents, the terms and conditions of the tender documents remains the same.
3. Those who have already submitted their bids need not submit again.

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Last date of submitting the BID – 06/03/2009

Date of opening – 09/03/2009