

EXPORT INSPECTION COUNCIL OF INDIA
(Department of Commerce, Ministry of Commerce & Industry)
3rd Floor NDYMCA Cultural Centre Building
1 Jai Singh Road, New Delhi

Commercial Requirements

1. Sealed Tender accompanied by Earnest Money and Undertaking should reach Director, Export Inspection Council of India at the address given above latest by 1400 Hrs on 16 April 2014. The envelope containing the tenders should be superscripted "Tenders for Printing of Health Certificate Forms". The tenders will be opened at 1500 hrs on 16 April 2014 at the above address in the presence of such bidders who will be present during the opening of the tenders.
2. Validity of the tenders should be at least 90 days from the date of opening of tenders.
3. Rates should be quoted for per 100 (one hundred) books comprising 50 sets of forms (each set containing two forms one original and a office copy) in each book inclusive of their delivery at Delhi/New Delhi at location(s) as specified by EIC. Rates shall be quoted both in words and figures. Taxes and Levies should be indicated clearly. In case of nothing being mentioned of taxes and levies it shall be evaluated considering that the rates are inclusive of taxes. The forms are meant for use by EIC and its offices spread across the country and therefore packaging charges shall form part of the rates quoted above and there shall be no separate charges admissible for packaging of the forms. The Health Certificate forms so printed should have appropriate packaging so as to withstand the transit and weather conditions and also to ensure that the forms reach the destination in perfect usable condition. It may be noted that the prices are to be quoted Ex Delhi.
4. The print quantity shall be 30,000 Books (Thirty Thousand Books).
5. The tenderer along with the tender document shall submit Income Tax returns of immediate last three years.
6. The tenders shall be accompanied by an EMD deposit of INRs 50,000.00 (Indian Rs Fifty Thousands Only). The EMD shall be forfeited on revocation of tender before the expiry of validity of tender or on refusal to enter into the contract after the award is made to the tenderer. The EMD shall be acceptable only in form of Bank Draft or Pay Order in favour of Export Inspection Council of India payable at Delhi/New Delhi. The EMD of the unsuccessful bidders shall be refunded within 60 days of opening of tenders
 7. Payment shall be made within 15 days of submission of invoice/bill subject to satisfactory feed back from EIAs.
8. The following undertaking, on stamp paper of Rs 100/-, in favour of Director (inspection & Quality Control), Export Inspection Council of India, New Delhi, shall accompany the tender.
 - a. The tenderer undertakes:
 - i. to return the positives/ negatives/ blocks/ artwork etc used in printing of the forms to the Export Inspection Council of India after the printing is complete and to take all steps to prevent their misuse during storage at their premises,
 - ii. To destroy the defective/ damaged forms as per the direction of the Export Inspection Council and,
 - iii. Not to supply for forms to any other individual or organization at any cost & circumstances.
9. In the event of failure to comply with any of the conditions of the contract including adherence to delivery schedule and in any form of violation of the contract, notwithstanding cancellation of order and forfeiture of the security deposit, any other quantum of penalty as may be decided by Director (I&QC), Export Inspection Council of India shall be imposed. Before deciding the quantum of penalty, an opportunity shall be given to bidder to explain as to why such penalty should not be imposed for violation of the contract.
10. Conditional and incomplete tenders are liable to be rejected and all tenders may be subjected to prequalification scrutiny by a committee before their acceptance.
11. All disputes will be settled within the jurisdiction of New Delhi courts only.

For Director, EIC

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Technical Requirements

Technical Specifications for printing of Health Certificate Forms

1. The printing is to be done in maximum of 2 colors, using offset process and continuous feed, preferably, for exact printing alignment.
2. Art work / proof of material to be printed shall be approved by Export Inspection Council before printing.
3. Supply is to be made in the form of Books containing 50 certificates, cut to size,
4. Each certificate shall have two (2) sheets. One sheet would be main copy and second sheet would be office copy. The word “Original Copy” and “Office Copy “ shall be printed on the respective forms.
5. The paper used for making the certificate shall be A4 Executive Bond Brilliant white, sized for writing and
 - a. not containing mechanical pulp;
 - i. 100 g/m² for the first sheet;
 - ii. 90 g/m² for the second sheets; and
 - iii. with stability under 50% to 60% humidity.
6. The first sheet (or original certificate) shall have
 - a. A printed guilloche pattern background as per copy attached with this document. This guilloche pattern background shall cover the entire space of the certificate,
 - b. EIC logo in invisible ink, which is fluorescent under ultra violet lamp. Impression of the logo shall be provided at the time of placement of order and
 - c. A micro line in the border text to be given at the time of placement of final print order.
7. Books containing Health Certificate Forms will be accepted only after their inspection by the authorized officials. Such an inspection may be carried out during the printing of forms and/or at the final stage when forms are ready for delivery. Sufficient notice in this regard shall be given to the Export Inspection Council for arranging inspection of the books during printing and/or prior to their dispatch.
8. The supply must commence within two (2) weeks of placement of order at a minimum rate of 3000 books per week.
9. The positives/negative/screens/artwork etc., used by the printer shall be handed over to Export Inspection Council once the printing is over.
10. Extra sheets of forms that get printed shall not be supplied to any other organization or individual.
11. The defective / damaged books and extra sheets of forms that get printed shall be destroyed / shredded in the presence of officials authorized for the purpose.

For Director, EIC

**SAMPLE FOR RED BACKGROUND ONLY
(NOT FOR TEXT)**



ORIGINAL

证书号 Reference no:

**印度共和国向中华人民共和国出口水产品检验检疫卫生证书
INSPECTION AND QUARANTINE CERTIFICATE ISSUED WITH RESPECT TO MARINE
PRODUCTS EXPORTED FROM THE REPUBLIC OF INDIA TO THE PEOPLE'S REPUBLIC OF CHINA**

I. 主管当局信息 Information of Competent Authority:	
1. 输出国 Name of the country of export :	INDIA
2. 生产国 Name of country of production:	
3. 主管当局 Name of the Competent Authority for quality and inspection of marine products :	EXPORT INSPECTION COUNCIL OF INDIA (Ministry of Commerce & Industry, Government of India) 3rd Floor, NDYMCA Cultural Centre Building, 1, Jai Singh Road, New Delhi 110001 INDIA
4. 出证部门 Field office under the Competent Authority authorized to issue the certificate:	
II. 水产品信息 Information regarding the marine product:	
5. 商品名称 Name of the product :	
6. 品名 (学名) Name of the commodity / scientific name :	
7. 包装数量 Number of packages :	
8. 重量 Weight (In kgs/tons) :	
III. 水产品来源 Origin of the marine product:	
9. 产地 Place of production :	
10. 加工方式 Pattern processing :	<input type="checkbox"/> 冷藏 Refrigerated <input type="checkbox"/> 冷冻 Frozen <input type="checkbox"/> 风干 Dried <input type="checkbox"/> 熏制 Smoked <input type="checkbox"/> 罐装 Canned <input type="checkbox"/> 其他 Other
11. 生产模式 Pattern of production (please answer the questions below)	
A. 养殖 Aquacultured : 是 Yes <input type="checkbox"/> 否 No <input type="checkbox"/>	B. 野生捕捞 Wild caught 是 Yes <input type="checkbox"/> 否 No <input type="checkbox"/>
养殖区域 Aquaculture area :	捕捞区域 Area of wild catchment : 捕捞渔船船名及编号 Name & number of the ship/vessel used for the wild catch :